

# ASFMS ADMINISTRATIVE ORGANIZATIONAL STRUCTURE 2010-2011

**DR. MICHAEL ALMEIDA**

Principal

**ADMINISTRATIVE STAFF**

**ADMINISTRATIVE SUPPORT**

**DR. ARTHUR LISI**

Assistant Principal

**MR. DANNY SMITH**

Assistant Principal

**MR. JASON MARTIN**

Technology Director

**MRS. KIM STURDAHL**

Behavior Specialist

**Primary**  
 6<sup>th</sup> Grade Discipline  
 School Improvement Team  
     • Personalization Action Team / Advisory  
 Teacher Evaluations  
 PBGR  
 Guidance & School Counseling  
 Scheduling  
 504s / RtI  
 Grade Reporting/Report Cards  
 NECAP / Other Testing  
 Surveys  
 Night/Afterschool Activities  
 Bus Duty (AM & PM)

**Secondary**  
 School-Wide Discipline  
 Special Education – IEP

**Lunch Duty**  
 Multi A  
 6<sup>th</sup> Grade  
 7<sup>th</sup> Grade

**Primary**  
 8<sup>th</sup> Grade Discipline  
 PBIS  
 Alternate Learning Center (ALC)  
 School Improvement Team  
     • Math Action Team  
 Teacher Evaluations  
 Athletics  
 Attendance  
 Crisis Management Team  
 Truancy Court?  
 Lockers  
 Evacuation Plans – Fire Drills  
 Night/Afterschool Activities  
 Bus Duty (AM & PM)

**Secondary**  
 School-Wide Discipline

**Lunch Duty**  
 Multi A  
 7<sup>th</sup> Grade  
 8<sup>th</sup> Grade

**Primary**  
 7<sup>th</sup> Grade Discipline  
 School Improvement Team  
     • Family Action Team  
     • Literacy Action Team  
 Teacher Evaluations  
 ULSS - IEPs  
 PTSA  
 PBGR  
 Scheduling  
 Budget  
 Supplies  
 Night/Afterschool Activities  
 Substitutes / Covers  
 Coordinate Student Teachers

**Secondary**  
 PBIS  
 Bus Duty (AM & PM)  
 Physical Plant Maintenance  
 School-Wide Discipline

**Lunch Duty**  
 Multi B  
 6<sup>th</sup> Grade  
 Classroom Pick-Ups

**Primary**  
 Technology - Computers  
 Laptop Carts  
 Computer Lab  
 Report Cards  
 Grade Reporting  
 Transportation  
 Physical Plant Maintenance  
 Miscellaneous

**Secondary**  
 Bus Duty (AM & PM)

**Primary**  
 7<sup>th</sup> Grade Discipline  
 Special Education Caseload  
 Behavior Management  
 PBIS  
 Detention/Retention Coord.  
 Student of the Month  
 School-wide Assemblies  
 Bus Duty Coordinator  
 Bus Duty (AM & PM)

**Secondary**  
 School-Wide Discipline  
 Alternative Learning Center

**Lunch Duty**  
 Multi B  
 7<sup>th</sup> & 8<sup>th</sup> Grade  
 Classroom Pick-Ups